



# Group program

## Employee Change Request Form

### eDelivery Terms & Conditions

By providing your email address, you agree to:

- Receive Documents electronically through the online investor portal, My Account, on AGF.com ("My Account").
- This consent will apply to the account you are opening with this application as well as any account you currently have with AGF and any account you may have in the future.
- If this is a joint account, then all account holders represent and warrant that:
  - You are aware of and acknowledge that delivery to My Account and notification to the email address provided constitutes delivery of the Documents to each account holder.
  - If you wish to receive separate notices and have separate accesses to the Documents, then you must submit your own consent to electronic delivery (include separate letter(s) of direction for each account holder) and register for My Account.
- You understand that the Documents will be delivered via My Account, and that you will be notified by email when the Documents are ready for viewing on My Account.
- Any Document that is delivered to you through My Account is deemed to be delivered to you at the time that the Document is posted on My Account and not at the time that you actually review the Document.
- You are responsible for the following:
  - Providing a valid email address;
  - Having internet access, an appropriate version of Adobe Acrobat Reader (as Documents are available electronically in PDF format only) and an internet browser in order to retrieve the documents;
  - Registering for My Account in order to access and retrieve the Documents when they are available. You can register for My Account by accessing [createmyaccount.agf.com](http://createmyaccount.agf.com) or by contacting AGF at 1 (800) 268-8583; and
  - Retrieving, viewing, saving and monitoring the availability of the consented Document(s) when they become available.
- Each Document will be available to you electronically on My Account for the following time periods, which commence on the date of the Document:
  - 40 months for account statements and tax slips/receipts;
  - 6 months for trade confirmations; and
  - 12 months for regulatory notices and Other Notices.
- Documents will be available to you on My Account, as long as the delivery preference on the account is electronic and your account remains active.
- You understand that you will no longer receive paper copies of the Documents in the mail. At any time, however, you may withdraw your consent to electronic delivery of any or all of the Documents, or request that a paper copy of any or all of the Documents be sent by regular mail at no cost to you, by contacting AGF.
- AGF reserves the right to provide you Documents by paper delivery if we are unable to provide electronic delivery or if we otherwise consider it appropriate. Any paper delivery will be provided to you at the most current mailing address that we have on file for your accounts.
- You agree to ensure that the email address you provide to AGF is correct and current, and agree to notify AGF immediately if your email address changes.
- You understand that email communication is not secure or reliable and that you may not receive the email notification in a timely manner or at all.

\_\_\_\_\_  
Employee signature

|   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
| Y | Y | Y | Y | M | M | D | D |
|---|---|---|---|---|---|---|---|

  
Date

\_\_\_\_\_  
Advisor name

\_\_\_\_\_  
Dealer/ Rep code

\_\_\_\_\_  
Advisor signature